

## FORWARD PLAN

This Plan sets out the key and non-key decisions which the Executive and Council expect to take.

Key decisions are decisions which are likely:

- (a) to result in the Council incurring expenditure or making savings which are significant having regard to the budget for the service concerned, or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

There is a requirement to publish with 28 clear days' notice any key decision that is intended to be made. An Authority cannot take a key decision without giving 28 days' notice unless an urgent decision is required.

### **Other Decisions**

Although it is not a statutory requirement, this Forward Plan also contains details of other matters likely to be considered by the Council's Cabinet, Committees or Full Council which are not 'key decisions'.

Reports relevant to key decisions, and any listed background documents, may be viewed at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs, ST5 2AG six days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Head of Business Improvements and Partnerships  
Civic Offices,  
Merrial Street,  
Newcastle-under-Lyme,  
Staffordshire,  
ST5 2AG.

Telephone: 01782 742227

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained therein.

Unless otherwise stated, representations in respect of any proposed decision may be made in writing to the Member Services Manager at the Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG not later than two working days prior to the meeting at which the decision will be taken.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's website and at the Civic Offices.

The law and the Council's constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

**FORWARD PLAN FOR THE PERIOD 3 FEBRUARY 2014  
TO 4 FEBRUARY 2014**

TITLE OF REPORT:  
**EXTENSION OF BULKY COLLECTION SERVICE**

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Extension of bulky collection service with Furniture Mine for a further two years.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet Portfolio Holder - Environment and Recycling
Earliest date of decision	Wednesday, 13 Nov 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**COMMUNITY INFRASTRUCTURE LEVY - DRAFT CHARGING SCHEME**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	To present a draft charging scheme in respect of the Community Infrastructure Levy for public consultation.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting.
Background documents	
Officer contact	Helen Beech, Planning Policy Manager
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**FEASIBILITY STUDY FOR KIDSGROVE SPORTS CENTRE**

Portfolio	Cabinet Portfolio Holder - Culture and Leisure
Brief description of report	To consider options for the future provision of sports facilities in Kidsgrove.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Active and Cohesive Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**HEALTH AND WELLBEING STRATEGY CONSULTATION**

Portfolio	Cabinet Portfolio Holder - Stronger and Healthier Neighbourhoods
Brief description of report	To report on the outcomes of the consultation on the Borough Health and Wellbeing Strategy.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	Public
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**LOCAL ENTERPRISE PARTNERSHIP - PLANNING CHARTER MARK**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	To enable Cabinet to consider steps that are likely to be required for the Borough Council to achieve Planning Charter Mark status in 2013
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**MEDIUM TERM FINANCIAL STRATEGY**

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	Sets out the Medium Term Financial Strategy for 2014/15 and the following four years, indicating the projected budgets for these years and the shortfall compared to available resources.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**MEDIUM TERM HIRE OF REFUSE COLLECTION VEHICLES**

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Hire of two refuse collection vehicles.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	



TITLE OF REPORT:

**RENEWAL OF MICROSOFT SOFTWARE LICENSING**

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships
Brief description of report	To seek approval to appoint a Microsoft Licensing Reseller, following a procurement exercise, to provide the Council with Microsoft Product pricing and orders, licenses and licensing services. The existing contracts are due for renewal in 2014. ICT will therefore be procuring the following contracts: A new Microsoft Enterprise Agreement from 01 June 2014 A new Microsoft Select Agreement with effect from 01 October 2014.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Jeanette Hilton, Head of Customer and ICT Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**STAFFORDSHIRE WASTE PARTNERSHIP - STRATEGY REFRESH**

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Refresh of Staffordshire Wide Waste Strategy.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	Staffordshire Consultation
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**UPDATE OF MARKET BYELAWS**

Portfolio	Councillor Terry Turner
Brief description of report	To update a number of administrative items on market management including revised market byelaws in line with DCLG requirements
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 11 Dec 2013
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	Town
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Elaine Burgess
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**AFFORDABLE HOUSING REGENERATION PARTNERSHIP**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	The Council has committed to undertake a joint feasibility study with Aspire Housing and it is appropriate that the outcome of this is reported to Cabinet for consideration.
Spend required/saving generated ( <i>if applicable</i> )	This will be reported within the report
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	Other Registered Providers operating in the Borough have been consulted to highlight that the Council is open to discussions around ways to deliver affordable housing in the Borough.
Last date for representations	Representations can be made one working day prior to the meeting
Background documents	
Officer contact	Jo Halliday, Head of Housing
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	NA

TITLE OF REPORT:

**AMENDMENTS TO COUNCIL REPRESENTATION ON THE ASPIRE HOUSING BOARD**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	The Council currently has three members nominated on to the Aspire Housing Board. Aspire have requested that the Council considers alterations to the Board and the report will outline the proposal.
Spend required/saving generated ( <i>if applicable</i> )	None
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations can be made up to one working day prior to the meeting
Background documents	
Officer contact	Jo Halliday, Head of Housing
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	Not applicable

TITLE OF REPORT:

**ASSET MANAGEMENT STRATEGY 2014-2017**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	Approval to how the Council manages its land and property portfolio to assist it to achieve its corporate and service objectives
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Louise Beeby
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

## TITLE OF REPORT:

**AWARD OF THE NEWCASTLE HOUSING ADVICE CONTRACT**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	The Council is tendering the Newcastle Housing Advice Contract which includes the provision of the statutory homelessness, housing advice and housing register functions. The report will make recommendations on the award of the contract.
Spend required/saving generated ( <i>if applicable</i> )	The retendering process seeks to secure savings on the contract value in line with the corporate approach.
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	The tendering process is timetabled to be considered by the Economic Development and Enterprise Scrutiny Committee in December 2013.
Last date for representations	
Background documents	
Officer contact	Jo Halliday, Head of Housing
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	Any confidential information would be included in a confidential appendix.

TITLE OF REPORT:

**CAPITAL STRATEGY 2014/15**

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	Approval of how the Council deploys its capital resources in order to assist it to achieve its corporate and service objectives.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	



TITLE OF REPORT:

**CHARGING FOR CONTROL OF RATS AT RESIDENTIAL PROPERTIES**

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	To consider the cessation of the free treatment of rats at residential properties and the introduction of a chargeable pest control service for the treatment of rats at residential properties.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	Charging for control of rats at residential properties
Officer contact	Nesta Henshaw, Head of Environmental Health
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**CHARGING FOR PRE-APPLICATION PLANNING ADVICE - REVIEW**

Portfolio	Councillor Terry Turner
Brief description of report	To report back on the implementation of changes made by Cabinet at its meeting on 6th February 2013, feedback received and the impact of the changes
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	Cabinet 15th January 2014
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**COMMUNITY CENTRE REVIEW**

Portfolio	Cabinet Portfolio Holder - Stronger and Healthier Neighbourhoods
Brief description of report	To report on the review of the Council's Community Centres.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:  
**COUNCIL TAX BASE**

Portfolio	Councillor Mike Stubbs
Brief description of report	To set the Council Tax Base to be used for the financial year 2014/15
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Dave Baker, Head of Revenues and Benefits
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**HOUSING CAPITAL PROGRAMME 2014/15**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	The Council considers the Housing Capital Programme every year to ensure that our housing investment priorities are up to date. The report will outline the key options for housing investment in the forthcoming year to deliver our strategic housing priorities and to support our most vulnerable residents.
Spend required/saving generated ( <i>if applicable</i> )	The report will outline proposals for the investment of Council funding.
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations can be made up to one working day prior to the meeting.
Background documents	
Officer contact	Jo Halliday, Head of Housing
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	Not applicable

TITLE OF REPORT:  
**HS2**

Portfolio	Councillor Terry Turner
Brief description of report	Response to the Government consultation on High Speed Rail : Investing in Britain's Future - Consultation on the route from the West Midlands to Manchester, Leeds and beyond (HS2 Phase 2)
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	15th January 2014
Relevant Overview and Scrutiny Committee	Economic Development and Enterprise
Wards affected	All Wards
Proposed consultation	The HS2 Working Group of the Economic and Development and Enterprise Overview and Scrutiny Committee has submitted its recommendations to Council on the 27th November 2013
Last date for representations	
Background documents	
Officer contact	Guy Benson, Head of Planning and Development
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**NEWCASTLE CAPITAL INVESTMENT PROGRAMME**

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships, Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres, Cabinet Portfolio Holder - Culture and Leisure, Cabinet Portfolio Holder - Environment and Recycling, Cabinet Portfolio Holder - Finance and Resources, Cabinet Portfolio Holder - Safer Communities, Cabinet Portfolio Holder - Stronger and Healthier Neighbourhoods
Brief description of report	To approve a programme of capital investment schemes across the Borough and to authorise an initial set of asset disposals to fund the initial phase of works in 2014/2015
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting.
Background documents	
Officer contact	John Sellgren, Chief Executive
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

**TITLE OF REPORT:  
REVENUE AND CAPITAL BUDGETS 2014/15**

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	To review progress on the completion of the revenue and capital budgets for 2014/15 and to enable a robust and affordable budget for 2014/15 to be approved.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	



TITLE OF REPORT:  
**SCALE OF FEES AND CHARGES 2014/15**

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	Review of the fees and charges which the Council makes in order to keep them in line with the cost of service provision and to establish the amounts to be included in the 2014/15 budget.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**SHORT TERM VEHICLE CALL OFF HIRE CONTRACT**

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Contract for all short term hire vehicles.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**TOWN CENTRE CAR PARKING - ANPR TRIAL**

Portfolio	County Councillor Mrs Ann Beech
Brief description of report	This report seeks member agreement to trial the use of an ANPR based system to be used as an alternative method of payment on NBC town centre car parks.
Spend required/saving generated ( <i>if applicable</i> )	No as the trial is no cost to NBC
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	15th Jan 2013
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	Town
Proposed consultation	None
Last date for representations	None
Background documents	
Officer contact	Graham Williams
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:  
**TYRE CONTRACT**

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Contract for tyres for council vehicles.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Not Applicable
Wards affected	
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**WHOLLY OWNED COMPANY FOR COMMUNICATION SERVICES**

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships
Brief description of report	Approval will be sought in principle for the council to establish a wholly owned company for communications services. The formation of the company should allow the council to explore trading in a way that optimises the potential of its resources as well as potentially contributing to the medium term financial planning and wider efficiency agenda.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 15 Jan 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Phil Jones
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**INTEGRATED RECYCLING AND WASTE STRATEGY**

Portfolio	Cabinet Portfolio Holder - Environment and Recycling
Brief description of report	Integrated Recycling and Waste Strategy for the Council from 2016 onwards.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Trevor Nicoll, Head of Recycling and Fleet Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**LOCALISM ACT 2011 - PAY POLICY STATEMENT**

Portfolio	Councillor Mike Stubbs
Brief description of report	<p>Local Authorities are required by the Localism Act to prepare a Pay Policy Statement for each financial year. The Statement should set out the authority's policies relating to the remuneration of its chief officers, the remuneration of its lowest paid employees and the relationship between the remuneration of its chief officers and the remuneration of its employees who are not chief officers.</p> <p>The Statement for 2014/15 must be approved by Council and published by 31 March 2013.</p>
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Council
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	Localism Act 2011 - Pay Policy Statement
Officer contact	Richard Durrant, Head of Human Resources
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**PARISH/TOWN COUNCILS – REVIEW OF CONCURRENT FUNCTIONS AND FUNDING**

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships
Brief description of report	To set up a review of the existing process whereby the Borough Council provides funding to parish/town councils in the Borough to cover concurrent functions (those functions which can be delivered by both parish/town councils and the Borough Council).
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	5th February 2014
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	Consultation proposed with town/parish councils
Last date for representations	Clerks/Members from town and parish councils in the Borough
Background documents	
Officer contact	Mark Bailey, Head of Business Improvement and Partnerships
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	



TITLE OF REPORT:

**PLAYING PITCH STRATEGY**

Portfolio	Cabinet Portfolio Holder - Economic Development, Regeneration and Town Centres
Brief description of report	To approve a new playing pitch strategy for the Borough.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**SAFEGUARDING CHILDREN AND VULNERABLE ADULTS  
PROTECTION POLICY**

Portfolio	Cabinet Portfolio Holder - Communications, Policy and Partnerships
Brief description of report	An updated Policy to protect all children and vulnerable adults, including those living in our communities, placed in our care within our services and to protect Newcastle-under-Lyme Borough Council, its staff, elected members and volunteers.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Sarah Moore
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**SPORT AND ACTIVE LIFESTYLES STRATEGY**

Portfolio	Cabinet Portfolio Holder - Culture and Leisure
Brief description of report	To agree for consultation a multi agency Sport and Physical Activity Strategy for the Borough.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Active and Cohesive Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	Rob Foster, Head of Leisure and Cultural Services
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**WORKPLACE DOMESTIC VIOLENCE POLICY**

Portfolio	Councillor Tony Kearon
Brief description of report	<p>To approve the Workplace Domestic Violence Policy. It is essential in raising awareness on this under reported crime and demonstrates to staff a commitment to their welfare by the Borough Council.</p> <p>Domestic Violence affects 1 in 4 women and 1 in 6 men and claims the lives of 2 women a week in England every year. Given these statistics and the amount of people affected it is highly likely we have both perpetrators and victims of domestic violence working within the Council.</p>
Spend required/saving generated ( <i>if applicable</i> )	Staff can sometimes have high sickness rates and be under productive if they are being abused at home, by getting help and support safely these may improve.
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Cleaner Greener and Safer Communities
Wards affected	All Wards
Proposed consultation	
Last date for representations	Not applicable
Background documents	
Officer contact	Catherine Fox, Officer
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**TREASURY MANAGEMENT STRATEGY 2014/15**

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	To approve the strategy to be followed by the Council in carrying out its treasury management activity in the forthcoming financial year, 2014/15.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Council
Earliest date of decision	Wednesday, 26 Feb 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:  
**IRRECOVERABLE ITEMS**

Portfolio	
Brief description of report	
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 5 Mar 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	
Wards affected	All Wards
Proposed consultation	
Last date for representations	
Background documents	
Officer contact	
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

TITLE OF REPORT:

**NEWCASTLE-UNDER-LYME SPORTS COUNCIL - GRANT AID  
2014/15**

Portfolio	Cabinet Portfolio Holder - Finance and Resources
Brief description of report	To approve a grant to the Sports Council and to inform members of the grants awarded by the Sports Council to individuals and sports clubs in the borough in 2013/14.
Spend required/saving generated ( <i>if applicable</i> )	
Decision maker	Cabinet
Earliest date of decision	Wednesday, 2 Apr 2014
Likely Date of Decision	
Relevant Overview and Scrutiny Committee	Transformation and Resources
Wards affected	All Wards
Proposed consultation	
Last date for representations	Representations on public agenda items can be made up to one working day before the meeting
Background documents	
Officer contact	Dave Roberts, Head of Finance
Reasons for exemptions under the Local Government Act 1972, Schedule 12A ( <i>if applicable</i> )	

<b>THE CABINET:</b>	<b>OVERVIEW &amp; SCRUTINY:</b>
Councillor Gareth Snell – Leader Portfolio: Communications, Policy and Partnerships	Co-ordinating Overview and Scrutiny Committee: Chair: Cllr Robin Studd Vice Chair: Cllr Ian Matthews
Councillor Terry Turner Portfolio: Economic Development, Regeneration and Town Centres	Cleaner, Greener and Safer Communities: Chair: Cllr Gill Williams Vice Chair: Cllr Hilda Johnson
Councillor Mike Stubbs – Deputy Leader Portfolio: Finance and Resources	Economic Development and Enterprise: Chair: Cllr Dave Stringer Vice Chair: Cllr Sophia Baker
Councillor Ann Beech Portfolio: Environment and Recycling	Active and Cohesive Communities: Chair: Cllr George Cairns Vice Chair: Cllr Reg Bailey
Councillor Elsie Bates Portfolio: Culture and Leisure	Transformation and Resources: Chair: Cllr Elizabeth Shenton Vice Chair: Cllr Silvia Burgess
Councillor Tony Kearon Portfolio: Safer Communities	Health Scrutiny: Chair: Cllr Colin Eastwood
Councillor John Williams Portfolio: Stronger and Healthier Neighbourhoods	